

NON-RESIDENT STUDENT ENROLLMENT APPLICATION

2023-2024

LANSING UNIFIED SCHOOL DISTRICT NO.469

Revised: 1/9/23

REQUEST

We request permission for our child, _____, to attend the schools of Lansing Unified School District No. 469, Lansing, Kansas. We understand if permission is granted for non-resident attendance, we are responsible for our child's transportation to and from school and agree to abide by all district policies and rules governing the operation of the school and pay such fees as required.

***Acceptance for a non-resident student is for the current year only.**

NON-RESIDENT STUDENT ATTENDANCE POLICY

The Board of Education and its administrative staff believe that, in most instances, pupils should attend school within the district where the family resides. However, the administration also understands that in some cases, it is not always in the best interest of the student.

Policy JBC Enrollment

Non-Resident Students - Non-resident students are those who do not meet the definition of a resident student. Only those students who qualify as residents of USD 469 shall be permitted to enroll except as set forth in the following exceptions. Non-resident students may only be enrolled or continue in district schools under the following exceptions:

- All students currently enrolled in USD #469 should apply for admission when moving outside of the district boundaries. Upon moving from the district, the student should apply for non-resident enrollment. This form may be picked up at the Board office at 200 E. Mary Street.
- Non-resident students admitted to the district shall be evaluated before admitted to the district and each spring using the following criteria: academic standing (did the student make progress); attendance (was the student's attendance regular and punctual); and disciplinary record (did the student abide by the student conduct code and avoid major disciplinary problems or a large number of referrals for minor disciplinary problems.) Consideration shall also be given to the student/teacher ratio in each building. These ratios should be according to best practice for each building. Students may be admitted, readmitted or denied admission for the current school year or the next school year based on the results of these findings. Parents shall be informed of the administrative decision as soon as it has been acted on by the Board of Education.

STUDENT INFO

Child's Name:

Date of Birth:

Age:

Grade:

Former School: _____

Address: _____

Phone: _____

JBC Enrollment

Check the Appropriate School/Grade Level

- ☐ **Elementary (K-3)**
☐ **Intermediate (4-5)**
☐ **Middle School (6-8)**
☐ **High School (9-12)**

Reason for Request for Non-Resident Admission:

Does your child receive any additional services supports, if any? (Optional)
(For example, **English Language Learner, Section 504, nursing, IEP**)

☐ YES

☐ NO

(if so) Type: _____

FOR NEW ENROLLMENTS ONLY

**ATTACH COPY OF
GRADE CARD,
DISCIPLINE, &
ATTENDANCE**

I hereby give permission for school records to be released and sent to: Lansing Unified School District
ATTN: PRINCIPAL
200 E. Mary Street
Lansing, Kansas 66043

Parent/Guardian Name

Date

Address

Home Phone

Parent/Guardian Name
(Print)

City/State/ZIP

Cell Phone

FOR OFFICE USE ONLY

ACADEMIC HISTORY

ATTENDANCE

DISCIPLINE

Building Principal: _____

Recommendation:

☐

Yes

☐

No

Date

Superintendent of Schools: _____

Recommendation:

☐

Yes

☐

No

Date

Board of Education

Recommendation:

☐

Approved

☐

Denied

Date